

Temporary Registration

Application process / required documents and fees

1. Applications for Temporary Registration requiring approval of the Register and Registration Sub-Committee will not be circulated until all the relevant documentation and the fee has been received and verified by the Registration Department. The Register and Registration Sub-Committee may require additional documentary evidence.

Please note: the RCVS may request to see the originals of all documents submitted as part of the initial application at a face to face appointment.

2. Details of fees may be found on the RCVS website: <https://www.rcvs.org.uk/how-we-work/fees/>.
3. Application forms may be downloaded at: <https://www.rcvs.org.uk/registration/applications-veterinary-surgeons/restricted-temporary-registration/>.

Required documents

UK graduands

- a. an application form for Full Registration (to enable this to be activated upon graduation) <https://www.rcvs.org.uk/document-library/temporary-registration-uk-graduands/>;
- b. a Temporary Registration application form countersigned by your MRCVS or FRCVS Supervising Veterinary Surgeon: <https://www.rcvs.org.uk/document-library/temporary-registration-uk-graduands/>;
- c. the relevant fee for Full Registration;
- d. Pass List from the university.

Employed positions

- a. a completed application form;
- b. a photocopy of the identifying page and front cover of the applicant's valid passport and a current passport photograph;
- c. proof of the applicant's primary veterinary degree (normally a copy of the degree certificate), accompanied by a certified English translation where necessary;
- d. letter or certificate confirming your registration / licensure and good professional standing from the regulatory authority of the country in which the applicant is currently practising;
- e. payment of the fee (this is refundable if the application is unsuccessful);

- f. explanation, including evidence, as to why Temporary Registration is thought to be justified. Please include the period that Temporary Registration is required. The explanation should include the following information:
- i. details of the position and clinical / other procedures that will be undertaken and for which Temporary Registration is sought;
 - ii. that the position has been widely advertised (if relevant);
 - iii. that they wish to employ the Applicant, subject to Temporary Registration being granted, in preference to other candidates, with a resume of why other applicants eligible for Full Registration were not considered suitable;
 - iv. the period required for which Temporary Registration is sought (up to a maximum of five years);
 - v. that the Applicant is fully aware of the temporary nature of the role, and that restrictions to time / place(s) and circumstances will be comprised;
 - vi. the name and signature of at least one Supervising Veterinary Surgeon who will be responsible for ensuring the applicant does not contravene the terms and restrictions of Temporary Registration.

Post-graduate education

- a. a completed application form;
- b. photocopy of the identifying page and front cover of the applicant's valid passport and a current passport photograph;
- c. proof of the applicant's primary veterinary degree (normally a copy of the degree certificate), accompanied by a certified English translation where necessary;
- d. letter or certificate confirming your registration / licensure and good professional standing from the regulatory authority of the country in which the applicant is currently practising;
- e. payment of the fee (this is refundable if the application is unsuccessful);
- f. a letter from the organisation providing the post-graduate education stating they support the application and that the applicant would be offered a place on the course, or, in the case of Residencies, is enrolled under a recognised and structured programme of study such as via the European Colleges, subject to Temporary Registration being granted. The letter should include the following information:
 - i. details of why Temporary Registration is being sought and is necessary;
 - ii. the period required for Temporary Registration;
 - iii. the name and signature of at least one Supervising Veterinary Surgeon;

- g. in the case of Internships, details of supervision should be provided.

Please note: the Head of the Organisation or Head of Department must sign the letter personally.

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Accompanying animals

- a. a completed application form;
- b. photocopy of the identifying page and front cover of the applicant's passport and a current passport photograph;
- c. proof of the applicant's primary veterinary degree (normally a copy of the degree certificate), accompanied by a certified English translation where necessary;
- d. letter or certificate confirming your registration / licensure and good professional standing from the regulatory authority of the country in which the applicant is currently practising;
- e. payment of the fee (this is refundable if the application is unsuccessful);

Please note: the RCVS may request to see the originals of all documents submitted as part of the initial application at a face to face appointment.

RCVS Certificates

These are issued on initial registration and thereafter annually following payment of the fee and return of the declaration. The certificate shall contain the following information:

- a. the start and finish date of the period of Temporary Registration for which that particular certificate covers;
- b. the location(s) at which permitted acts of veterinary surgery will be carried out;
- c. details of the permitted acts of veterinary surgery;
- d. where supervision is required the name of the supervising MRCVS or FRCVS; and
- e. any other restrictions imposed on the registration.

Fees

- 4. The fee must be submitted with the application form. For those categories where the time period of registration is more than 12 months an annual renewal notice is issued at least 28 days prior to the anniversary of the registration and a fee must be paid in order to remain on the Temporary Register.

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