

## Application for Temporary Registration Form

### Accompanying Animals

This form is for veterinary surgeons not eligible for full registration under the Veterinary Surgeons Act 1966 who seek Temporary Registration to provide veterinary care for animals which they are accompanying for a limited period in the United Kingdom. A veterinary surgeon fully registered in the UK must undertake to ensure that the temporary registrant only practises veterinary surgery in respect of the animals in question.

***Please note: Temporary Registrants may not use the post-nominal MRCVS – they cannot sign prescriptions or certificates, or other documents that require the signature of an MRCVS.***

Please submit the temporary registration application 14 working days before the date you intend to provide services or as soon as possible.

We will acknowledge your application within 3 working days.

You will receive confirmation of your entry to the Temporary List via email within 10 working days of the RCVS receiving your completed application.

Please be advised that we can only process your application once we have received the following information:-

- Completed Temporary Registration Form
- Checklist with complete list of documentation (Please refer to the checklist)
- Payment in full

Please complete all sections of the form.

### Details of the accompanying veterinary surgeon

<b>Title</b>	.....
<b>All Surnames:</b>	.....
<b>All Forenames:</b>	.....
<b>Correspondence address:</b>	..... ..... .....
<b>Email:</b>	.....
<b>Phone:</b>	.....
<b>Date of Birth:</b>	Day ..... / Month ..... / Year .....
<b>Nationality</b>	.....

<b>Title of Primary Veterinary Degree:</b> <b>University Awarding:</b> <b>Date conferred/awarded:</b>	         
<b>Please give a description of the animals in your care:</b> <small>(Continue on an additional sheet of paper if needed)</small>	<i>(Subject to temporary registration being granted)</i>    
<b>The address, including locations, where the animals will be housed and treated during your period of registration:</b> <small>(Continue on an additional sheet of paper if needed)</small>	<i>(Subject temporary registration being granted)</i> <b>Address 1.</b>    <b>Address 2.</b>    <b>Address 3.</b>    
<b>Dates you anticipate you will be in the UK during the period of registration</b>	From : Day _____ / Month _____ / Year _____    To: Day _____ / Month _____ / Year _____
<b>Name of animal owner/employer</b>  <b>Address of animal owner/your employer</b>  <b>Type of Work/Business:</b> <small>(Continue on an additional sheet of paper if needed)</small>	<i>(Subject temporary registration being granted)</i>             
<b>English language skills</b>	<b>It is a requirement that veterinary surgeons practising in the UK must communicate effectively with colleagues and clients, including in written and spoken English. Please confirm if you meet this requirement</b>  <b>Yes</b> <input type="checkbox"/> If yes, please explain why (you may attach documentation to support this).

<b>Cautions / criminal convictions / findings against the applicant</b>	<p><b>Veterinary surgeons, and those applying to be registered as veterinary surgeons, must disclose to the RCVS any caution or conviction, including absolute and conditional discharges, or adverse finding (including by another regulator or professional disciplinary proceedings) which may affect registration, whether in the UK or overseas (except for minor offences excluded from disclosure by the RCVS). For more information, please see <a href="http://www.rcvs.org.uk/convictions">www.rcvs.org.uk/convictions</a></b></p> <p><b>Please tick (✓) one of the following:</b></p> <p><input type="checkbox"/> I have no caution or conviction, including absolute and conditional discharges, or adverse finding (including by another regulator or professional disciplinary proceedings) in the UK or overseas.</p> <p><input type="checkbox"/> I wish to declare the following caution or conviction, including absolute and conditional discharges, or adverse finding.</p> <p><b>If you have something to declare, please give details below:</b></p> <p>..... ..... ..... .....</p>
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#### Continuing Professional Development (CPD)

I understand the required minimum CPD Code requirement for veterinary surgeons on the practising Register is 35 hours a year and in order to be listed on the Register I must meet this requirement or equivalent.

#### Declaration by applicant

Temporary Registrants must observe the *Code of Professional Conduct for Veterinary Surgeons* and are subject to the jurisdiction of the Disciplinary Committee of the College. Registrants are also asked to undertake Continuing Professional Development (CPD).

I declare that the information I have provided is, to the best of my knowledge, true and complete, and I authorise the RCVS to contact the relevant authorities to obtain further information as necessary.

I understand that, if granted, Temporary Registration will not permit me to style myself MRCVS.

Signature ..... Date .....

## Declaration by Supervising MRCVS or FRCVS

I declare that, if Temporary Registration is granted, the Applicant will only practise veterinary surgery within the limits described above.

I declare that I have reviewed the Applicants English language capability (written, spoken and listening skills) and I have satisfied myself that if temporary registration is granted, the Applicant will be able to communicate effectively, in respect of the role undertaken.

Full name .....

Register number .....

Position .....

Signature .....

Date .....

Documents/ information for submitting		Document attached (Please ✓)
1	Completed Application Form for Temporary Registration	
2	Photocopy of the identifying page of the accompanying veterinary surgeon's passport	
3	Proof of accompanying veterinary surgeon's primary veterinary degree (normally a copy of their degree certificate), accompanied by a certified English translation where necessary	
4	Letter or certificate confirming the registration/licensure and good professional standing from the regulatory authority of the country in which the accompanying veterinary surgeon is currently practising including, where relevant, details of any cautions or criminal convictions, including absolute and conditional discharges and spent convictions, or any adverse findings, including professional disciplinary proceedings against you; accompanied by a certified English translation where necessary (normally valid for 3 months from date of issue)	
5	Payment of the fee (this is refundable if the application is unsuccessful).	

If your application is approved, you may be asked to make an appointment at the RCVS offices so your original documents can be checked and verified.

### Third party use of Register\* data

**Please note the RCVS must publish your Register\* data and does so in hard copy form and the data is made available in response to enquiries. A shortened version of your Register\* data (without your full address) is available on the RCVS website. Your other personal data on this form is not published and used only for our regulatory and related purposes.**

## The Fee

Your fee will cover your temporary registration with the RCVS for 12 months from the day you are admitted to the Register.

Please note if you are choosing to register for 6 months or less then the fee due is reduced by half.

To view our fees table please visit [www.rcvs.org.uk/how-we-work/fees/](http://www.rcvs.org.uk/how-we-work/fees/)

## Payment details

### Paying by bank transfer

You will be sent our bank details once your documentation has been processed.

### Please return your completed form to:

Email: [registration@rcvs.org.uk](mailto:registration@rcvs.org.uk)

**If you are sending your documents by email please do not exceed 15MB or your email may not be received. We recommend you send large attachments over several emails or by using the free file sharing website 'WeTransfer'.**

***We will send you a confirmation email within 3 working days of receiving your application to confirm it has been successfully received. If you are sending your documents by email, due to the large size of some attachments, please ensure you receive a confirmation email, as this guarantees your application has been successfully received.***