

'Non-Practising' Application Form

The Veterinary Surgeons and Veterinary Practitioners (Registration) Regulations state that any veterinary surgeon who wishes to change their membership to **'Non-practising'** will need to make a signed declaration confirming that they are not practising. Members wishing to be listed as 'non-practising', whether they are in the UK or overseas, should read these guidance notes and then complete and sign the declaration below.

Guidance notes

The Regulations state that "practice or practising" means undertaking acts of veterinary surgery as defined in section 27(1) of the Veterinary Surgeons Act 1966 or otherwise engaging in any activity which is, in the opinion of the Council of the RCVS, veterinary related.

Non-practising members should not engage in any act of veterinary surgery and should not sign any form of veterinary certification, including vaccination certificates or prescriptions. In effect, they should only undertake activities that may be undertaken by a layperson, for example, those under Schedule 3 of the Act. The issue of payment or non-payment for services is irrelevant.

In the opinion of Council veterinary related activity includes a member who is professionally active, even if not involved in clinical work, e.g. members employed by government departments or agencies, in academia, at research councils, or in industry and commerce. In other words, "practising" is not limited to those in practice, but includes members using their professional qualification in any way.

Your category of registration cannot unfortunately be changed until this form is completed, signed and returned. Your category will be changed from the date of receipt of the form if the change is to be made immediately. If the form is received ahead of the date when the change is to be made, the change of category will not be made until that date. We are very sorry but changes of category cannot be backdated.

A credit to your RCVS account may be due if a change of category is to be made between 1 April and 30 September and where the application has been received by 30 September. Any credit made to your RCVS account will be calculated from the date on which the change of category is made; it will be credited to your RCVS account and deducted from the next year's annual renewal fee.

Your details

The Veterinary Surgeon and Veterinary Practitioners Registration Regulations require all registered veterinary surgeons to provide the following details* for publication in the Register.

*Title										
*Surname(s)	This must be the same as shown on the Register									
*Forenames(s)										
*Register number										

Reason for changing to 'Non-practising'

*Register address			
	Postcode		Country
Correspondence address			
	Postcode		Country

Home telephone number	
Mobile number	
Email address (This should not be a shared email address)	
Date of birth (This may be used to verify identity)	

Start date

I would like my status to be changed to 'Non Practising' immediately? Yes ☐ No ☐

If you have answered no, please state the date you would like your status to be changed to 'Non-practising'
 ____ / ____ / ____

I will cease all veterinary activity on ____ / ____ / ____

Third party use of Register* data
<p>Please note the RCVS must publish your Register* data and does so in hard copy form and the data is made available in response to enquiries. A shortened version of your Register* data (without your full address) is available on the RCVS website. Your other personal data on this form is not published and used only for our regulatory and related purposes.</p>

Declaration by applicant

I have read the guidance notes and hereby declare that from this date until further notice -

- a. I will (1) not practise or otherwise engage in any activity which, in the opinion of the Council, is veterinary-related and that (2) I wish to be listed in the Register of Members as being a non-practising member;
- b. I further declare that I am aware that whilst listed as a non-practising member I may not carry out any acts of veterinary surgery in the United Kingdom or overseas save those which under the Veterinary Surgeons Act 1966 can be undertaken other than by veterinary surgeons;
- c. I am aware that in the event of my returning to practise either in the United Kingdom or overseas I must change to a 'UK Practising' or 'Practising outside the UK' member and I will be liable for payment of an additional fee as set out in Regulations; and
- d. I will immediately notify the Registrar of any change of circumstances regarding my declaration.

I declare / agree:

- a. The information given above is, to the best of my knowledge, correct;
- b. I authorise the RCVS to contact any relevant authorities to obtain further information as necessary
- c. I will not practise or otherwise engage in any activity in the United Kingdom which, in the opinion of the Council, is veterinary-related and that
- d. Whilst listed as a 'Non-practising' member I may not carry out any acts of veterinary surgery in the United Kingdom save those which under the Veterinary Surgeons Act 1966 can be undertaken other than by Veterinary Surgeons;
- e. In the event of my returning to practise either in the United Kingdom or overseas I must change to a 'UK Practising' or 'Practising outside the UK' member and I will be liable for payment of an additional fee as set out in Regulations; and
- f. I will immediately notify the Registrar of any change of circumstances regarding my declaration
- g. I will notify the RCVS of any change of permanent address within 28 days;
- h. I understand that all veterinary surgeons, in order to remain on the Register, must, on 1 April each year, pay an annual fee, confirm their Register and correspondence details and declare any convictions.
- i. I have read the guidance notes above and would like to be listed in the Register of Members as being a 'Non-practising' member;

Full name: _____ Register number: _____

Signed: _____ Date: ____/____/____

Please return your completed form using one of the following methods

Registration Department
Royal College of Veterinary Surgeons
Belgravia House
62-64 Horseferry Road
London, SW1P 2AF

Fax: 020 7222 2004

Email: registration@rcvs.org.uk

If you have any questions regarding changing your category then please contact the Registration Department on 0207 202 0707 or registration@rcvs.org.uk.