

## Application for Temporary Registration Form

### Official Veterinarian (Temporary Registered Novice OVs only)

This form is for EAEVE (European Association of Establishments for Veterinary Education) approved and accredited veterinary surgeons applying to the Temporary Register in order to carry out meat hygiene inspector work. This work will be carried out under the supervision of a fully registered veterinary surgeon. Those on the Temporary Register do not receive MRCVS status.

Veterinary surgeons must have the necessary skilled worker visa, have qualified from a European veterinary school that was EAEVE-approved/accredited at the time of graduation, have passed the relevant OV training courses. In addition, an IELTS Academic English Language Test Report Form with a score of at least 6.0 in each of the four components or OET (Occupational English Test) Veterinary version with a score of at least Grade C in each of the four components.

Please note the period granted to one individual for Temporary Registration status is for a period of up to 12 months (with the possibility of extension of 6 months only). During this 12-month period the expectation is that the Temporary Registrant would improve their language ability in order to gain either an IELTS English Language average score of 7.0 or higher, with 7.0 or higher in all other components or one 6.5 or higher in a component or the OET (Occupational English Test) Veterinary version with an average score of at least Grade B or higher with Grade B or higher in all other components or Grade C+ or higher in one component to make them eligible to apply for Full Registration.

Applicants are asked to their application and supporting documents at least 4 weeks ahead of the proposed start date as these applications are considered by the RCVS Registration Committee.

Please be advised that we can only process your application once we have received the following information:-

- Completed Temporary Registration Form
- Checklist with complete list of documentation (Please refer to the checklist below)
- Payment in full

We will acknowledge your application within 3 working days of receiving your completed application form and you will be notified of the outcome within 5 working days of the Committee making its decision.

Details of the applicant	
<b>Title</b>	.....
<b>All Surnames:</b>	.....
<b>All Forenames:</b>	.....
<b>Correspondence address:</b>	..... ..... <b>City</b> ..... <b>Zip/ Post Code</b> ..... <b>Country</b> .....
<b>Email:</b>	.....
<b>Contact number:</b>	.....
<b>Gender</b>	Male <input type="checkbox"/> Female <input type="checkbox"/> Unspecified <input type="checkbox"/>

<b>Date of Birth:</b>	Day                      Month                      Year
<b>Nationality:</b>	
<b>English language skills</b>	<p>In order to register with the RCVS you must have taken the <b>International Language Testing System (IELTS)</b> achieving a score of at least 6.0 in the listening, reading, writing and speaking components of the academic version of the IELTS. You will receive a Test Report Form once you taken the test. Or <b>the OET (Occupational English Test) Veterinary version</b> with a score of at least Grade C in the listening, reading writing and speaking components.</p> <p>I have an IELTS Test Report with a score of at least 6.0 in each of the four components  <input type="checkbox"/></p> <p>I have an OET Test report with a score of at least Grade C in each of the four components  <input type="checkbox"/></p> <p><b><u>Please note we are unable to accept test papers from any other test centres.</u></b></p>
<b>Cautions / criminal convictions / findings against the applicant</b>	<p><b>Veterinary surgeons, and those applying to be registered as veterinary surgeons, must disclose to the RCVS any caution or conviction, including absolute and conditional discharges, or adverse finding (including by another regulator or professional disciplinary proceedings) which may affect registration, whether in the UK or overseas (except for minor offences excluded from disclosure by the RCVS). For more information, please see <a href="http://www.rcvs.org.uk/convictions">www.rcvs.org.uk/convictions</a></b></p> <p><b>Please tick (✓) one of the following:</b></p> <p><input type="checkbox"/> I have no caution or conviction, including absolute and conditional discharges, or adverse finding (including by another regulator or professional disciplinary proceedings) in the UK or overseas.</p> <p><input type="checkbox"/> I wish to declare the following caution or conviction, including absolute and conditional discharges, or adverse finding.</p> <p><b>If you have something to declare, please give details below:</b></p> <p>.....</p> <p>.....</p>
<b>Continuing Professional Development (CPD)</b>	
<input type="checkbox"/> I understand the required minimum CPD <i>Code</i> requirement for veterinary surgeons on the practising Register is 35 hours a year, and in order to remain on the practising Register I must meet this requirement.	
<b>Title of Primary Veterinary Degree:</b>  <b>Full Name of University Awarding Degree:</b>  <b>Date of graduation:</b>	  .....  .....  Day                      Month                      Year

<p><b>Name of employer during the period of registration:</b></p> <p><b>Address of employer:</b></p> <p><b>Your job title:</b></p>	<p><i>(Subject to Temporary Registration being granted)</i></p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
<p><b>Current Registration Authority:</b></p> <p><b>Date first registered:</b></p> <p><b>Currently registered:</b></p>	<p>.....</p> <p><b>Day</b>                      <b>/ Month</b>                      <b>/ Year</b></p> <p>.....</p> <p><b>Yes</b> <input type="checkbox"/>                      <b>No</b> <input type="checkbox"/></p> <p><b>If you answered no, please state the date your registration ended</b> ____/____/____</p>

**Temporary Registration of veterinary surgeons employed to provide meat Official Controls and which will only be granted where there is a severe shortage of OVs in abattoirs within England and Wales and there is significant risk of being unable to deliver the required meat Official Controls.**

**If Temporary Registration is granted, it will be subject to certain restrictions, which can be published in the Register. Restrictions include that the temporary registrant may only work under the direction of veterinary surgeons who are fully registered (the supervising MRCVS or FRCVS).**

**The registrant will only practise for 12 months from the date they are admitted to the Temporary Register (this may be extended by 6 months)**

**At** [enter place or places] .....

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**Under the direction of** [enter name of supervising MRCVS or FRCVS]: .....

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## Declaration by applicant

Temporary Registrants must observe the *Code of Professional Conduct for Veterinary Surgeons* and are subject to the jurisdiction of the Disciplinary Committee of the College. Registrants are also asked to undertake Continuing Professional Development (CPD).

I declare that the information I have provided is, to the best of my knowledge, true and complete, and I authorise the RCVS to contact the relevant authorities to obtain further information as necessary.

I understand that, if granted, Temporary Registration will not permit me to style myself MRCVS.

Signature .....

Date .....

## Declaration by Supervising MRCVS or FRCVS

I will ensure that, if Temporary Registration is granted, the veterinary surgeon will follow the limits described above.

Full name .....

Register number .....

Position .....

Signature .....

Date .....

## The Fee

Your fee will cover your temporary registration with the RCVS for 12 months from the day you are admitted to the Register.

To view our fees table please visit [www.rcvs.org.uk/how-we-work/fees/](http://www.rcvs.org.uk/how-we-work/fees/)

## Payment details

Please pay by bank transfer. Please wait for your Registration Officer to provide you with a reference number before making the payment.

Reference Number: **To be confirmed.**

Bank Name: Lloyds Plc

Bank Account Name: Royal College of Veterinary Surgeons-Fees a/c

Bank Account No: 01066656 Bank Sort Code: 309897

## Please return your completed form and documents to:

Email: [newapplications@rcvs.org.uk](mailto:newapplications@rcvs.org.uk)

If you are sending your documents by email please do not exceed 15MB or your email may not be received. We recommend you send large attachments over several emails.

We will send you a confirmation email within 3 working days of receiving your application to confirm it has been successfully received. If you are sending your documents by email, due to the large size of some attachments, please ensure you receive a confirmation email, as this guarantees your application has been successfully received.

Documents for submitting		Document attached (Please ✓)	
		Yes	Not Applicable
1	<b>Completed Application Form - Temporary Registration - Official Veterinarian</b>		
2	A photocopy of the <b>identifying page and outside front cover of your valid passport</b> ;  <b>Or</b> (if you do not have a passport)  A photocopy of valid EU Identity card.		
3	<b>A <u>recent</u> passport photo</b>  On the reverse of the photo write your <b>1. Name in full 2. Your date of birth 3. Your signature</b> . Both sides of the photo can be photocopied and sent electronically with your other documents		
4	<b>An A4 photocopy of your formal veterinary qualification certificate as issued by the University</b> (the university must be EAEVE accredited or approved on the date of your graduation) and a <u>certified</u> English translation where necessary		
5	<b>IELTS Academic English Language Test Report Form with a score of at least 6.0 in each of the four components</b>  <b>Or</b>  <b>OET (Occupational English Test) Veterinary version with a score of at least Grade C in each of the four components</b>		
6	<b>Employment contract (or letter from employer confirming position)</b>		
7	<b>Official Veterinarian Training Course Certificate</b>		
8	<b>Evidence of your good standing</b> Please confirm by ticking (✓) the one box that applies to you so either box 8a, 8b or 8c:-		
	<b>a</b>	You have not graduated in the last three months and have arranged for a letter or certificate of good standing, with a certified English translation where necessary, to be sent directly to the RCVS by your current registration authority in the country where you are currently practising. The letter or certificate of good standing is only valid for three months from the date of issue and must state that you are: <ul style="list-style-type: none"> <li>• registered to practice as a veterinary surgeon by that authority;</li> <li>• of good professional standing and good character, and there is no charge of unprofessional conduct or a criminal offence outstanding against you, including, where relevant, details of any cautions or criminal convictions, including absolute and conditional discharges and spent convictions, or any adverse findings, including professional disciplinary proceedings against you</li> </ul> that you hold a veterinary degree;	

	<b>b</b>	<p>You will be registering with the RCVS within three months of your graduation, and you have arranged for your Dean/Principal/Rector to send directly to the RCVS a formal letter on behalf of the institution as evidence of your good standing.</p> <p>The letter should confirm the exact date of graduation [DD/MM/YYYY] and that you were a student in good standing, including, where relevant, details of any cautions or criminal convictions, including absolute and conditional discharges and spent convictions, or any adverse findings, including disciplinary proceedings against you.</p>		
	<b>c</b>	<p>Select this option if you have never been registered with a registration authority <u>or</u> you have been registered in the past but you are not currently registered.</p> <p>Please note, applicants that are not currently registered with a registration authority, or have never been registered as a veterinary surgeon will be required to provide additional paperwork from either your previous registration authority or your University. We will contact you shortly after receiving your application to advise you.</p>		
<b>9</b>	<b>Payment of the fee</b> (this is refundable if the application is unsuccessful).			

**If your application is approved, you may be asked to make a video appointment so your documents can be checked and verified.**